

Examination Regulations Governing the Postgraduate Programme of Study 'European Management'

3 December 2009

Note: This translation is provided for information purposes only. In the event of any discrepancy between the translation and the original German version published in the Official Bulletin (*Dienstblatt der Hochschulen des Saarlandes*), the provisions of the latter shall take precedence.

Pursuant to Section 23(1), sentence 3, item 1, Section 23(4), sentence 1, and Section 59 of the Saarland University Act (*Universitätsgesetz*) of 23 June 2004 (Act No. 1556; Official Gazette of Saarland (*Amtsblatt*), p. 1782) most recently amended by the Act to Cease Charging General Tuition Fees at the Institutions of Higher Education in Saarland of 10 February 2010 (Act No. 1706; Official Gazette, p. 28) and by Section 2(1) of the Ordinance Governing Committees with Decision-Making Powers in the Faculty of Law and Economics at Saarland University of 29 October 2008 (Official Bulletin of the Institutions of Higher Education in Saarland (*Dienstblatt der Hochschulen des Saarlandes*), p. 1138) and on the basis of the Framework Examination Regulations for Bachelor's and Master's Degree Programmes at Saarland University (BMRPO) of 15 December 2004 and with the consent of the Saarland University Senate and the University Board, the Economics Section Committee of the Faculty of Law and Economics at Saarland University hereby issues the following Examination Regulations Governing the Postgraduate Programme of Study 'European Management'.

Section 1

(1) The postgraduate programme of study 'European Management' at the Faculty of Law and Economics at Saarland University concludes with academic assessments/examinations that are conducted by the faculty in accordance with the provisions of these regulations.

(2) The Faculty of Law and Economics shall confer the degree of Magister rerum oeconomicarum (Master of Business Administration/Diplôme d'Etudes Supérieures de Gestion) on students who successfully complete the programme of study in accordance with the assessment and examination procedures set out in Sections 1 to 7 of these regulations.

(3) The examinations shall be conducted on behalf of the Faculty of Law and Economics by examiners appointed by the representative of the Faculty of Law and Economics with responsibility for the postgraduate programme of study 'European Management' (faculty representative).

(4) The position of faculty representative is held by the Executive Director who shall be appointed for a term of two years by the Faculty Council from the members of professorial staff in the Economics Section of the Faculty of Law and Economics. Re-election is permitted.

(5) Objections to decisions made by the faculty representative shall be decided by the Dean.

Section 2

To be awarded the degree Magister rerum oeconomicarum (Master of Business Administration/Diplôme d'Etudes Supérieures de Gestion) a student shall have successfully completed the programme of study referred to in Section 1(1) above and

shall have acquired a total of 300 ECTS credits. Academic credits earned from periods of previous study at other universities or in distance learning programmes will be recognized provided that they are deemed equivalent. Knowledge and skills acquired in a non-university environment may be recognized up to a maximum of 30 ECTS credits in accordance with the provisions of Section 60(6) of the Saarland University Act.

Equivalence shall be determined by the faculty representative.

Section 3

(1) A student shall be deemed to have successfully completed the requirements of the postgraduate programme of study referred to in Section 1(1) above if he/she earns at least 45 ECTS credits from integrated module assessments/examinations and 15 ECTS credits for a thesis project within an academic year. The thesis completion period is three months; for students who are studying part-time as working professionals in accordance with Section 3(10) below, the completion period is six months. Assessment of the thesis shall be completed no later than three months after submission.

(2) Examinations may be conducted orally or in writing. For each student, an oral examination will last about 15 minutes. Written examinations will take the form of an invigilated exam. Written examinations typically last 120 minutes. Alternative forms of assessment/examination (e.g. business simulation games, written assignments, case studies, etc.) may be permitted if agreed with the faculty representative.

(3) Written examinations should be assessed and graded by two examiners; oral examinations should be conducted either by two examiners or by one examiner in the presence of an observer who is familiar with the subject matter of the examination. One of the examiners shall be the course instructor. The observer should be an academic research associate.

(4) An assessment/examination shall be deemed to have been passed if the candidate is awarded a grade of 'sufficient' or better. If the grades proposed by the two examiners are different, the faculty representative shall decide on the grade to awarded, which shall lie within the grade range set by the two examiners.

(5) Oral examinations are open to members of the public. The term 'members of the public' may be restricted to students enrolled in the postgraduate programme of study referred to in Section 1(1) above. If requested by the candidate, members of the public shall be excluded from attending the oral examination. A written record of the examination will be kept.

(6) The results of each of the courses that students are required to complete shall be communicated to the candidates within a reasonable period of time after the course has concluded.

(7) The standard period of study for completing the *Magister* degree qualification referred to in Section 1(2) is two semesters. On request, the faculty representative shall facilitate statutory periods of maternal leave, periods of parental leave and periods required to fulfil family care obligations.

(8) If reasonable grounds exist, a student who is studying part-time as a working professional may request permission to complete the requirements set out in Section 3(1) over a period of up to four years. Full-time students should not take longer than two years to complete the programme.

(9) After the final result of all assessments/examinations and the thesis project have been communicated to the candidate, the candidate may submit a request to inspect the examination records.

Section 4

(1) Grades are awarded according to the following scheme:

Excellent	20–19 points
Very good	18–17 points
Good	16–15 points
Satisfactory	14–12 points
Sufficient	11–10 points
Fail	less than 10 points

(2) All examination certificates shall include the grading scale presented in Paragraph 1.

Section 5

If a student fails to attend an assessment/examination on the set date without good cause, or if the student withdraws after the test has begun without good cause, the candidate shall be deemed to have failed the test.

(2) If there are credible reasons why a candidate withdrew from or failed to attend an assessment or examination, these reasons shall be submitted in writing and without unreasonable delay to the faculty representative. If the candidate was ill, the candidate may be required to present a medical certificate issued by a physician. If a child who is cared for primarily by the candidate alone becomes ill, this shall also be treated as a valid reason for the candidate withdrawing from or failing to attend an assessment or examination. If the reasons given for withdrawal or non-attendance are accepted, a new date for assessment/examination will be set.

(3) If a student attempts to influence the result of his/her assessment or examination by deception or by the use of unauthorized aids, the student shall be assigned a fail grade for that assessment or examination. A student whose behaviour prevents the orderly conduct of an academic assessment or examination may be precluded by the examiner or the invigilator from taking any further part in the assessment or examination, in which case the candidate will be awarded a fail grade. If a student is excluded from continuing with an assessment or examination, he/she may ask the faculty representative to review the decision.

Section 6

(1) The certificate of graduation shall be signed and issued by the Dean on behalf of the Faculty of Law and Economics.

(2) The certificate of graduation shall include the results of individual assessments/examinations, the topic of the thesis project and the result achieved, and the overall grade awarded to the student on graduation. The overall grade corresponds to the weighted average of the results of the individual assessments/examinations (45 credits) and the thesis project (15 credits). The final grade is calculated and recorded to one decimal place. In order to assign the grading bands 'Satisfactory' and better (see Section 4(1)), overall grades that are at band boundaries shall be rounded up if the digit to the right of the decimal point is 5 or greater.

(3) Graduates will receive a diploma supplement together with their examination certificate. The diploma supplement also includes the grade assigned in accordance

with the European Credit Transfer System (ECTS), which supplements the grading scheme presented on the certificate of graduation and provides a means of assessing a student's achievements relative to the student cohort in that academic year. The ECTS grading scheme is structured as follows:

- A for the top 10% of students
- B for the next 25% of students
- C for the next 30% of students
- D for the next 25% of students
- E for the next 10% of students

(4) If a student fails to meet the requirements for graduation, he/she is allowed one further attempt to pass those assessments/examinations that he/she previously failed. The student has one year in which to retake the relevant assessments/examinations. Otherwise, the student shall be deemed to have irrevocably failed the assessment/examination.

(5) A student is not permitted to retake an assessment/examination for which he/she has already been awarded a passing grade.

Section 7

The faculty representative may determine that for certain courses included in the postgraduate programme of study 'European Management' the Faculty of Law and Economics will, on request, issue a separate certificate to students who successfully complete these courses. Applications shall be submitted by students before the course start date.

Section 8

These regulations shall come into force on the day after they are announced in the Official Bulletin of the Institutions of Higher Education in Saarland (*Dienstblatt der Hochschulen des Saarlandes*). Students who were already enrolled at the time these regulations entered into force may continue to study under the earlier study regulations and complete their studies within eight semesters.

Saarbrücken, 27 April 2010

President of Saarland University

Univ.-Prof. Dr. Volker Linneweber